

Office of the Registrar
SUNY Oneonta

APPLICATION FOR GRADUATE INDEPENDENT STUDY

Instructions

Deposit completed form, bearing all signatures, with the Registrar's Office. See back of form for guidelines.

Prerequisite

Have completed at least 6 s.h.* of graduate study at Oneonta with a grade point average of at least 3.00 in the area (or closely related areas) of the proposed independent study.

*some departments/programs may require more than 6 s.h. of graduate study prior to enrolling in an independent study course.

Name: _____ Student I.D. Number: **A** _____ Date: _____

Degree student's program of study: _____

List of prerequisite courses completed (see item #2 on second page)

Number	Title	Term	Grade	Number	Title	Term	Grade
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

Proposed Independent Study

_____ Independent Study (IND ST) in: _____ for: _____ s.h.
(course prefix and number) (limit title to 23 characters)

For the term: _____ Dates of Assignment: _____ to _____
(summer, fall, spring, winter) (year)

Previous s.h. Ind. Study/Thesis completed: _____

Total hours registered for this term including this project: _____ (if over 15 s.h., must have overload approval)

Student signature verifying the above information is accurate: _____

Outline of Independent Study (to be completed by faculty sponsor)

Approved:

_____	_____	_____	_____
Advisor	Date	Department Chair	Date
_____	_____	_____	_____
Faculty Sponsor	Date	Divisional Dean	Date

RETURN TO THE REGISTRAR'S OFFICE, NETZER 130

GRADUATE INDEPENDENT STUDY GUIDELINES

The purpose of independent graduate study is to allow students to pursue projects that do not fit within the framework of regular course offerings. Such coursework is intended to be a truly independent project of a special nature. The advisor, the faculty sponsor, the department chair, and the divisional dean must approve the student's project description as it is submitted on the appropriate independent study course registration form.

To be eligible for independent study, the graduate student generally must meet the following requirements:

1. Be in a graduate degree program or have received a master's degree.
2. Have completed at least 6 s.h.* of graduate study at Oneonta with a grade point average of at least 3.00 in the area (or closely related areas) of the proposed independent study. **Some departments/programs may require more than 6 s.h. of graduate study prior to enrolling in an independent study course.*
3. Have a cumulative graduate GPA of at least a 3.00.
4. Have adequate preparation for undertaking the project.
5. Have no more than 6 s.h. of graduate independent study work during any one semester and no more than a total of 12 s.h. of graduate credit in any combination of independent study and thesis in their degree program.
6. Have completed a graduate independent study form, available from the Registrar's Office. The completed form must accompany the student's registration form at the time of registration.

Action on applications for independent study is guided by the following considerations:

1. The work to be covered is not available in a regular course offering.
2. The study is clearly related to the applicant's overall program of study.
3. An Oneonta faculty member vouches for the student's ability to work independently.
4. The instructor holds Graduate Teaching Faculty Status and has adequate time and necessary academic background in the field chosen to guide independent study on the graduate level

Note: Independent study courses will be awarded a letter grade. The pass/fail option is not available.