

COMMITTEE SUMMARY ANALYSIS OF SUBMITTED GRIEVANCE

Academic Grievance Committee Chair & Members:

I. Student Grievance Summarized: (identify course, faculty, perceived problem):

a. Steps Taken By Student to Resolve Issue:

b. Reason for Submitting Grievance to Committee:

II. Responses to Student Grievance

a. Perspective of Faculty Member for the Course or Program

b. Perspective of Department Chair (of Course/Program)

c. Perspective of Corresponding Dean

III. Process Followed by Committee to Adjudicate Grievance (describe number of meeting times; methods of reviewing case, including documents examined or campus committee members consulted; and central questions examined)

IV. Committee Findings (may include dissenting views)

V. Committee's Recommendation to the Provost (based on majority vote)

Committee Chair Signature & Date: