In attendance: Scott Barton, Jacqueline Bennett, Ruth Carr, Rhea Nowak, Todd Foreman, Michael Koch, Darryl Lincoln, Katherine Lydakis, Terrence Mitchell, Janet Nepkie, Deb Parisian, John Schaumloffel with Laura Emmett taking notes. James Mackin and Paul Adamo were also in attendance.

There was no Chair’s report.

Paul Adamo, Vice President for College Advancement reported on Action Item 2D (Enhance and broaden communications that highlight faculty, staff, alumni, and student accomplishments). He gave the attached presentation.

There was discussion about some of the challenges related to how the stories are gathered and how the word gets out there. There is a good deal of successful communication about the accomplishments of faculty, staff, alumni, and student OFF campus, but we don’t hear as much on campus. The gathered information needs to be as successfully communicated to people here. Scott Barton will meet with Paul Adamo to discuss the possibly of putting a screen in Fitzelle Hall to highlight some of our students, alumni, staff and faculty accomplishments.

James Mackin updated the group on Action Item 3B and 4A

(3B Implement Strategic Enrollment Plan to address sustainable enrollment growth and further diversify the student body)

- He spoke about an Enrollment Plan that is in the works stating that it will be complete once a Chief Enrollment Officer is appointed.

(4A Prioritize academic and student services spending to strengthen enrollment and promote student access (Delaware Cost Study))

- The Delaware Cost is still not in a sharable form.

- There is a form and a consistent procedure being worked on by the Curriculum and CAPRA for departments developing new programs.

- There are two new Living and Learning communities that will be up and running for this fall.

The Spring Schedule was shared and can be viewed at SPC Schedule

Laura stated that as she updates the Action Plan, she will add the items to the agenda for the next meeting.

As there was nothing for the good of the order, the meeting ended at 4 p.m.