

SEFA PLEDGE AND PAYROLL DEDUCTION AUTHORIZATION

Thank you for your contribution to SUNY Oneonta's 2017 SEFA Campaign. Your contribution will make a difference for the organization(s) you select and the communities they serve.

What you will need:

The form on the next page can be filled in electronically. You will need to include your NYS Employee ID number, which can be found on your Oneonta paystub or by accessing the my.oneonta.edu portal and logging into your "Employee Services Portal".

Navigating this form:

When you type your name and gift information into the boxes on the form, the information will automatically populate in other sections of the form. The orange question marks next to the various sections provide additional information when completing this form electronically.

The last page of this PDF has additional information to guide you when filling out this form.

The SEFA Charities that are pre-loaded into this form are the top 8 local charities that were selected by SUNY Oneonta employees during the 2016 SEFA campaign. If you would like to designate another organization for your donation, you may type that information into the box. A complete list of charities is accessible via the links on the form or by contacting a SEFA committee member.

(If you would like information about the agencies you contributed to last year, please contact Faith Tiemann at x2663.)

Submitting your form:

Contributions may be made as bi-weekly deductions and/or as one-time gifts.

Please remember to print, sign, and mail (or e-mail a scanned copy of) your completed form to:

Faith Tiemann, Director of Multicultural Student Initiatives
135 Netzer Administration Building
Faith.Tiemann@oneonta.edu

For more information, to track our progress, or to read about why others contribute, please visit oneonta.edu/sefa

Sincerely,

Faith Tiemann, Chair
(Director, Multicultural Student Initiatives)

Audrey Porsche
(Manager, Foundation and Corporate Programs)

William Vining (Chair, Chemistry Department)

Please support our efforts for Oneonta's SEFA Campaign to go green by printing only page 2 of this PDF



SEFA PLEDGE AND PAYROLL DEDUCTION AUTHORIZATION



PRINT NAME
AGENCY NAME
AGENCY ADDRESS

NYS EMPLID
DEPARTMENT ID
FCC CODE



Part I: State Agency

CONTRIBUTION METHOD AND AMOUNT



A. PAYROLL DEDUCTION \$30 \$20 \$15 \$10 \$5 \$2 Other: X 26 = \$
B. CHECK (Make payable to SEFA) \$
C. TOTAL CONTRIBUTION (Add A and B) \$

I hereby authorize the State Comptroller to deduct from each paycheck the amount designated above during the year 20__.

I understand that I may revoke or modify this authorization at any time by providing a written request to my agency payroll office.

Signature

Date



SEFA PLEDGE AND PAYROLL DEDUCTION AUTHORIZATION

PRINT NAME
AGENCY NAME
AGENCY ADDRESS
AGENCY ZIP CODE

DEPARTMENT ID
DAYTIME PHONE #
FCC CODE



CONTRIBUTION METHOD AND AMOUNT

A. PAYROLL DEDUCTION \$
B. CHECK (Make payable to SEFA & attach) \$
C. TOTAL CONTRIBUTION (Add A and B) \$

DESIGNATING YOUR GIFT

To designate your gift, find the charity number in the SEFA brochure or by going to www.sefanys.org. Fill in below along with the total amount of your designation. Be sure to include the five digit charity code with the two or three (statewide) digit community code.

SEFA Charity #

Total \$ Amount

Part II: SEFA

Optional: I authorize the release of my name, home or email address and amount of my gift to the organization(s) I have designated so they may send me a thank you.

Street or Email Address

City State: NY Zip Code

If you decide not to designate your gift to a specific charity, leave blank. Your contribution will be distributed to all SEFA charities in your region.

SEFA PLEDGE AND PAYROLL DEDUCTION AUTHORIZATION



NAME
TOTAL CONTRIBUTION \$

DESIGNATING YOUR GIFT

SEFA Charity #

Total \$ Amount



METHOD OF PAYMENT Payroll Deduction Check Check #

Part III: Keep For Your Records

For more information go to sefanys.org or call 518-782-SEFA.

Your gift to SEFA charities will help your neighbors, your community and your world. Thank you for your generosity.

LIST OF SEFA CAMPAIGN AREAS

AREA	FCC CODE	AREA	FCC CODE	AREA	FCC CODE	AREA	FCC CODE
01	100	02	200	03	300	04	400
05	500	06	600	07	700	08	800
09	900	10	1000	11	1100	12	1200
13	1300	14	1400	15	1500	16	1600
17	1700	18	1800	19	1900	20	2000
21	2100	22	2200	23	2300	24	2400
25	2500	26	2600	27	2700	28	2800
29	2900	30	3000	31	3100	32	3200
33	3300	34	3400	35	3500	36	3600
37	3700	38	3800	39	3900	40	4000
41	4100	42	4200	43	4300	44	4400
45	4500	46	4600	47	4700	48	4800
49	4900	50	5000	51	5100	52	5200
53	5300	54	5400	55	5500	56	5600
57	5700	58	5800	59	5900	60	6000
61	6100	62	6200	63	6300	64	6400
65	6500	66	6600	67	6700	68	6800
69	6900	70	7000	71	7100	72	7200
73	7300	74	7400	75	7500	76	7600
77	7700	78	7800	79	7900	80	8000
81	8100	82	8200	83	8300	84	8400
85	8500	86	8600	87	8700	88	8800
89	8900	90	9000	91	9100	92	9200
93	9300	94	9400	95	9500	96	9600
97	9700	98	9800	99	9900		

PLEDGE CARD INSTRUCTIONS

Please complete all sections of this form. Refer to your pay stub for the following:

- 1. Department ID
- 2. NYS EEMPLID

Thomas P. DiNapoli State Comptroller		JOHN Q. PUBLIC			
Check #	35023362	Pay Start Date	04/19/2012		
Check Date	05/03/2012	Pay End Date	05/02/2012		
Department ID	70140	NYS EEMPLID	NO1234567		
EARNINGS	Current		YTD		
	Hrs/Days	Earnings	Hrs/Days	Earnings	
Regular Pay Salary Employee	1	486.30	2	3403.10	

FCC Code – Refer to the list above for the three digit code. This is the local region where your work site is located.

Once you have signed and completed all sections of the form, submit parts one and two to your SEFA coordinator.

SEFA Charities do not provide goods or services in whole or in partial consideration for any contributions made to them via this pledge form. A copy of the latest annual report may be obtained, upon request from the Charities Bureau, 120 Broadway, 3rd Floor, New York, NY 10271; the Federated Community Campaign Manager serving each county, refer to sefanys.org for their address.

Your pledge to SEFA charities will help our neighbors, our community and our world. Thank you for your generosity. For more information go to sefanys.org or call 518-782-SEFA.