

Bulletin

THE OFFICIAL COLLEGE NEWSLETTER

Wednesday, June 24, 2009

Vol. 39 No. 37

SUNY College at Oneonta

FAREWELL PARTY FOR FAWN HOLLAND – TODAY

A farewell party to honor **Fawn Holland**, Continuing Education/Graduate Studies/Institutional Assessment & Effectiveness, will be held **today, Wednesday, June 24** from **9-11 AM**, in **Netzer 135**. Fawn, who has worked at SUNY Oneonta for thirteen years, is leaving the College to begin her new career as a therapist at Chenango County Mental Health Services. Everyone is invited to drop by and wish her well. Refreshments will be provided.

NO BULLETIN PUBLISHED – JULY 1

There will not be a *Bulletin* published on **Wednesday, July 1**. The deadline for the **Wednesday, July 8** edition is **noon** on **Thursday, June 25**. Information regarding the summer publication schedule and deadlines is published in each edition as the last item on the last page. Please contact **Mona Hughes** at **x2490** or hughesml@oneonta.edu with any questions.

MILNE LIBRARY HOURS

The Library will observe the following hours during the Intersession and Summer Session II:

• Intersession (June 30-July 5)

Tuesday-Thursday 8AM – 4:30PM
Friday – Sunday CLOSED

• Summer Session II (July 6-August 7)

Monday – Thursday 8AM-7PM (Help Desk closes at 4:30PM)
Friday 8AM – 4:30PM
Saturday & Sunday CLOSED

CHASE P.E. BUILDING SUMMER SCHEDULE

Due to the construction in **Fine Arts**, the NYS Music Camp will be using the back half of the Chase Gymnasium for rehearsals from **Sunday, June 28 - Saturday, August 8**. During this time faculty/staff noontime activities will take place only in the front half of the gym. The schedule will be as follows: Volleyball - Mondays & Wednesdays; Basketball - Tuesdays & Thursdays; and Fridays will vary depending on group interest. The fitness center and racquetball courts will be available as usual. Please contact the **Physical Education Department** at **x3595** if you have any questions.

NEW YORK SUMMER MUSIC FESTIVAL SCHEDULED

The New York Summer Music Festival will begin its first of three two-week sessions on **Sunday, June 28**. The Festival participants, that include some of the world's most talented student and professional performers from all over the world, will be presenting concerts on a daily basis. Also, each two-week session culminates in nearly non-stop day & evening presentations on the final **Fridays** and **Saturdays: July 10 & 11; July 24 & 25; and August 7 & 8**. These concerts are open to college personnel and the public free of charge. Schedules of these concerts will be posted on the NYSMF website at: <http://www.NYSMF.org>

PRINTER TONERS & MAINTENANCE KITS AVAILABLE

Academic Information Technology Services has toners and maintenance kits free for the taking. Items available are as follows: **4 - HP Laserjet 8100/8150 toners (b&w); 2 - HP Laserjet 5si/8000 maintenance kits;** and **2 - HP Laserjet 8100/8150 maintenance kits.** Please contact **Jill** at **x2680** or attanaje@oneonta.edu if you would like one or more of any of these items. Requests must be received by **Friday July 31.**

DEPARTMENT COPIES OF PURCHASE ORDERS

Beginning **Wednesday, July 1** for the **2009-2010** fiscal year, the Purchasing department will no longer be returning a copy of completed purchase orders to departments. The purchase order/document number will be written on the copy of the requisition that is returned to the department. The account manager and/or department staff can search for any purchase order that was processed by signing into the SMRT system to locate the information. This new process will eliminate unnecessary paper in keeping with our "green" initiative.

JAZZMAN'S SUMMER HOURS OF OPERATION

- Summer Session I, May 26-June 29: **Monday-Thursday, 7:30AM-5PM & Friday, 7:30AM-2:30PM**
- Intercession, June 30-July 3: **Monday-Friday, 7:30AM-2:30PM**
- Summer Session II, July 6 - August 7: **Monday-Thursday, 7:30AM-5PM & Friday, 7:30AM-2:30PM**
- Post Summer Session, August 8 - **August 15: Closed**

MOVING EQUIPMENT

The College is required by the State Comptroller to maintain accountability for its equipment at all times. SUNY Oneonta currently maintains inventory records of computers and other equipment particularly vulnerable to loss or theft with an original cost of \$500 or more and other moveable equipment with an original cost of \$1,500 or more. When equipment is moved between buildings and/or departments without notification to the Property Management Office the annual inventory process is unnecessarily complicated for the Departments involved and for Property Control. The otherwise positive outcome of any equipment audit is also jeopardized. When equipment has been or will be moved, notify the Property Management office by email immediately to frankljl@oneonta.edu or by memo to **Janet Frankl, B217 Milne Library.** Provide the SUNY-Oneonta **decal number**, manufacturer's **serial number**, previous location and **new location.** Your cooperation will be very helpful and greatly appreciated. For further information, please contact **Janet Frankl** at **x3227.**

SURPLUS EQUIPMENT

All departments should direct requests to have surplus **computers** or related equipment removed from your department to **Mark English**, Technology Services Manager via memo or email at englisme@oneonta.edu with a copy to **Janet Frankl** at frankljl@oneonta.edu. Computer hard-drives will be reformatted, insuring removal of any sensitive information, & the equipment will be evaluated for possible reassignment to another department on campus. Direct surplus requests for non-computer equipment goes to **Janet Frankl.** Include the following data on all surplus requests: Description, SUNY-Oneonta **decal number**, manufacturer's **serial number**, condition and current location.

ADDING NEW EQUIPMENT TO EQUIPMENT INVENTORY

In most instances Property Management is routinely notified of new equipment purchases so items that meet criteria are added to the College's equipment inventory. Occasionally, however, a piece of equipment that should be added to the inventory does not come to the attention of the Property Management department. If your new equipment has not been tagged within 30 days of receipt, please contact **Janet Frankl** at frankljl@oneonta.edu or by memo to **B217 Milne Library.** Your assistance will be appreciated!

USING COLLEGE-OWNED EQUIPMENT OFF CAMPUS

Appropriate approval is required for off-campus use of College-owned equipment. Send inquiries

regarding off-campus use of College-owned equipment to **Janet Frankl** at frankljl@oneonta.edu or by memo to **B217 Milne Library**. Technology Services in Milne Library has independent authority to grant approval for equipment under its jurisdiction.

KEEP SUNY-Shine INFORMED

SUNY-Shine needs your help! In order for the fund to be effective, information about persons who are hospitalized, weddings, births, deaths, exceptional hardships, etc., need to be reported. Please do not assume that someone else will provide the information to the SUNY-Shine Committee. If anyone on campus has information that the SUNY-Shine Committee needs to be aware of, please take the time to phone **Rose Thomas** at **x2748**, or send a note to the **Community Relations Office, 301 Netzer Administration Building**. Funding for SUNY-Shine is made possible on an annual basis through gifts and grants to the College Foundation.

RETURN VIDEO TAPES TO IRC

Anyone who has checked a videotape out of the IRC tape library needs to return those tapes. Please check offices and other areas for tapes you may have and return them to **Donna Baker** in the **IRC Main Office**. If you have questions about a tape in your possession, please contact Donna at **x3314**.

CREATIVE MEDIA SERVICES OFFERS ASSISTANCE WITH PRINTING DESIGN WORK

Better computers and software are letting many express their own creativity by designing programs and posters for events. Educationally this is a great experience however, it also creates problems when the designs are sent for printing because a printing press is not the same as a laser or ink jet printer. This applies to full color artwork as well as simple text based items. Often personally designed items have to be redesigned or printed in black only, as opposed to color because they wouldn't reproduce properly on the presses or line up properly in their original form for folding and binding. The Graphic Design and Print Shop staff, of Creative Media Services, has the expertise to assist those who want to create their own designs successfully for printing. Save time and creative energy by contacting **Graphics** at **x3400** or the **Print Shop** at **x2508** so Creative Media Services staff can assist you in creating a document that will print the way you envision it. For additional services provided though Creative Media Services please visit our web site at www.oneonta.edu/academics/irc

CAMPUS DATES AND DEADLINES

- **Tuesday, May 26 – Monday, June 29** - Summer Session I
- **Monday, July 6 – Friday, August 7** - Summer Session II
- **Tuesday, May 26 – Friday, August 7** - Summer Session III
- **Sunday-Tuesday, August 23-25** – New student orientation, advisement and registration begins for new students who did not attend Summer Orientation.
- **Tuesday, August 25** – Last day to register. Any student who has not registered by this date will be assessed a \$40 late registration fee.
- **Wednesday, August 26** – Classes begin. Add/Drop begins on-line and in the Registrar's Office.
- **Tuesday, September 1** – Add/Drop ends. After this date all schedule adjustments for full semester courses will result in a \$20 late fee. "W" grades are assigned for dropping a full semester course after this date. Last day to elect Pass/Fail grade option. After this date all Individual Course Enrollment, Independent Study, Internship and Teaching Assistantship forms (3 s.h. or more) will result in a \$20 late fee. Last day for students with part time enrollment to drop a course with no tuition liability.
- **Monday, September 7** – Labor Day: Registrar's Office open.
- **Tuesday, September 8** – Last day to add a full semester course. You must be registered in a course by this date to receive credit and grades. December 2009 Undergraduate Diploma and related application fee due in the Registrar's Office, Netzer 130.
- **Friday, September 25** – College closes after last class.
- **Wednesday, September 30** – Classes resume. TAP certification begins. Students receiving TAP

awards must be full time (12 s.h. or more) to be eligible for TAP.

REMINDERS

- **Oneonta Tigers Baseball Tickets** - Interested employees are requested to phone the President's Office at x2500 to reserve tickets. Tickets may only be reserved during the week of each game(s) on a first-come, first-served basis. *Passes must be returned the morning after each game.*
- **Monday & Tuesday, June 29 & 30** – Supply Room Closed for Inventory. Final requisitions for this fiscal year need to be sent by Thursday, June 25. May fax requisition to x2370. Questions to x2537.
- **Sunday, June 28 – Thursday, July 2** – 2009 Science Summer Camp. This is the sixth and last campus funded camp by the National Science Foundation. Target audience is 10th & 11th grade students in the counties surrounding Oneonta. Students from other areas and grades accommodated if space is available. No cost to participants. Camp Application at: www.oneonta.edu/academics/pr2eps/.
- **Monday, July 13** – Campus Visit from SUNY Chancellor Nancy Zimpher. Open meeting with faculty/staff from 9AM to 9:30AM, Craven Lounge, Morris Conference Center.
- **Monday-Friday, August 3-7** – Summer Soccer Camp, National Soccer Hall of Fame. Dragon Camp for boys and girls ages 6-14, 9AM-4PM daily. Elite Camp for high school players, 9AM-3PM daily. Cost is 125.00/per week with \$10.00 discount for faculty/staff. For brochure/information, phone Iain Byrne, camp director at x2102 or email byrneij@oneonta.edu.
- **Monday, October 5** – Poster Session Proposals Deadline for the *Sixth Annual Celebration of Teaching*.
- **Saturday, October 17** – Regional Conference on Autism & Asperger's Syndrome, Hunt College Union. Diane Twachtman-Cullen, Ph.D., CCC-SLP will lead the conference. To read the mission statement/information from previous conferences or to download conference brochure/registration form, please visit: RCAAS.ORG. For further information, phone Mark Schneider, Psychology, at 607-434-1069 or email: registration@rcaas.org.
- **Thursday, November 5** – *Sixth Annual Celebration of Teaching*.

THANK YOU

• I would like to express my thanks to SUNY-Shine for sending me a pewter bud vase for a wedding gift. Your thoughtfulness was appreciated.

Sharon McCarthy, Facilities

• Thank you to SUNY-Shine for the beautiful bouquet of flowers sent to me while home recuperating. They were a nice bright addition to my days!

Janice Smith, Division of Education

CONGRATULATIONS

• **Congratulations** to **Steven Garner**, Health and Physical Education, on organizing a successful glucose screening event on June 13, 2009 at the Meredith Dairy Festival. Over 50 adults were screened during the day. Bassett Healthcare sponsors Steve's program, *Connecting Communities for Health and Wellness*. The screening event also introduced many people in attendance to the new Bassett Healthcare \$900,000 Screening Coach, which served as the staging area for the day. Glucose testing is an important way to identify those individuals who may be at risk for developing Type II Diabetes. We are reminded daily that we are in the middle of a diabetes and obesity epidemic and the statistics are staggering. Diabetes, if left uncontrolled, can lead to blindness, nerve damage, kidney disease, heart disease, stroke and premature death. If you are interested in learning more about diabetes, or Steve's program, please email him at garnerse@oneonta.edu.

FACULTY/STAFF ACTIVITIES

• **Damayanthie Eluwawalage**, Human Ecology, presented at an International and Interdisciplinary Conference held at Drew University in Madison, New Jersey on June 19 & 20, 2009. Her topic was *Irish*

Women in Colonial Australia: An Irish-Australian Identity in the Nineteenth Century,” and was based on her accepted conference paper, 'Remarkable Irish Women: Radicals, Republicans and Writers...'

- **Cynthia G. Falk**, Cooperstown Graduate Program, participated in the annual meeting of the Vernacular Architecture Forum from June 9-13, 2009 in Butte, Montana. Falk is a VAF Board member and serves as chair of the Fellowship Committee and as a member of the Papers Committee. This year 14 students from around the world were awarded Presenter's Fellowships to participate in the annual meeting and share their research. Two, **Nick Wood** and **Alan Rowe**, are recent graduates of SUNY Oneonta.

- **Steven Garner**, Health and Physical Education, was the keynote speaker at the Clergy Breakfast sponsored by Bassett Healthcare on June 2, 2009. Steve presented his program *Connecting Communities for Healthy and Wellness* and discussed several health and wellness initiatives he has developed. He also highlighted the *Community Service Program* for uninsured and/or under insured individuals and families who are unable to pay the total cost of their medical care. If you know of people in your neighborhood that might fall into this category, New York has several government sponsored insurance programs. Information and a complete list of programs can be found at <http://www.health.state.ny.us/>. If you would like to know more about *Connecting Communities for Health and Wellness* program and/or the *Community Service Program* for medical care, please email Steve at garnerse@oneonta.edu.

- **Ho Hon Leung**, Sociology, presented a lecture on *Construction of Race and Politics of a Nation: The United States of America in Comparison with Canada* on May 22, 2009. The Department of Sociology, Anhui Normal University, City of Wuhu, Anhui, China invited the lecture.

SUMMER BULLETIN INFORMATION

Email your items and attachments to **Mona Hughes** at hughesml@oneonta.edu. **Note: send your items to levinsla@oneonta.edu on the date indicated below.** Do not send items or attachments in *Publisher*. Deadlines are **Thursdays at noon** for the following **Wednesday's** online publication. Items that come after the noon deadline will be held over for the next available edition. **Bulletins are not published when classes are not in session. We observe the same deadline before a recess for the Bulletin following a recess!** Please use the following link to access the *Bulletin* archives:

<http://www.oneonta.edu/publications/bulletin/>. The Summer Schedule is as follows:

Submission Deadline (noon Thursdays)	Publication Date (Wednesday)	
•Thursday, June 25	No Bulletin on Wednesday, July 1	Wednesday, July 8
•Thursday, July 9		Wednesday, July 15
•Thursday, July 16		Wednesday, July 22
•Thursday, July 23		Wednesday, July 29
•Thursday, July 30		Wednesday, August 5

The first Fall 2009 edition will be published on the first day of classes, **Wednesday, August 26**. Deadline for this edition is **noon** on **Thursday, August 20**. You may send items earmarked for this edition anytime up to the deadline.

