

To: The Campus Community
From: President Nancy Kleniewski
Subject: College Internal Control Program
Date: September 2008

The mission of the College at Oneonta is to foster our students' intellectual, personal and civic development. The College is dedicated to excellence in teaching, advisement and scholarly activities, and the cultivation of a campus environment rich in opportunities for participation, personal development and community service.

As SUNY College at Oneonta employees, we have a common objective: to teach and serve our students in the most effective and efficient manner possible. Whether we are faculty or staff, our students depend upon us to offer excellence in teaching and service. As professionals in our fields, we are dedicated to achieving teaching and service excellence.

The College's Internal Control Program is one of many interrelated and reinforcing service improvement activities that help ensure we provide excellent services to our students and each other. The College's management of cash and credit card transactions, property control and inventory and the development of plans to maintain critical campus functions during natural and other emergencies are among the many services that have been improved through our internal control activities.

Consistent with State law and SUNY policy which require each campus to engage in internal control activities, the College's internal control program has one essential purpose: to promote continuous service improvement.

I encourage you to review the full description of the College's internal control program at the College's website to learn more about how you can participate in this vital service improvement program.

Please click on:

www.oneonta.edu/general/policies/internalcontrolpolicy.