

Information Sheet for Large Groups Interested in Using College Camp

We are pleased to hear that you are interested in using the College Camp for your event, and would like to share some important information before you make your decision. An outdoor setting is a beautiful location for a large event, but a variety of special requirements may need your consideration.

Use of Camp Property

Your reservation is for use of the main floor of the lodge and shared use of the grounds and other camp facilities. It does not imply a reservation of the entire property. A variety of groups may be using the grounds and will need access to the bathrooms and showers in the basement of the lodge. For availability and specific usage fees, please contact the OAS office. All usage fees are taxable; exempt organizations must provide a copy of their tax exempt certificate.

Additional Rentals

Large groups (greater than 68 people) will need to rent a tent and consult the Caretaker on placement options.

There are a total of 12 rectangular tables, 2 round tables, and 100 chairs available for use at the camp. Additional furniture, linens, dance floors, etc. would need to be rented from local merchants. Each group is responsible for their own setup and breakdown of tables and chairs and cleanup following the event.

Groups larger than 100 people will also need to rent a port-a-john for their events. (NOTE: Between May 1 and September 30 one may already be available for your use.)

Below are some local companies that provide rental services for large groups:

Morris Tent	# 263-5359	Munson's True Value & Just Ask Rental	#432-8756
Oneonta Rent-A-John	# 433-2584		

Catering & Alcohol Policy

Groups wishing to prepare and bring their own food may do so.

If a group would like to have their event catered, Sodexo (Campus Dining Services) is the food service contractor for OAS and has exclusive rights for catering at the College Camp. The only exception is Brooks House of Bar-B-Q.

Consumption of alcohol is not permitted on the College Camp premises except when an event is catered through Sodexo. Sodexo is responsible for obtaining an appropriate permit through the NYS Liquor Authority and must provide all food and beverages for the event.

Arrangements for catering and alcohol services can be made by calling the Sodexo Catering Department at #436-3934.

Inclement Weather

Since the weather can be unpredictable, we strongly encourage you to have an alternate back up location. If you choose not to, we would recommend having a tent with side flaps and interior lighting.

Permit and Liability Insurance

A special permit and liability insurance are required for any activities that are unrelated to OAS or State University College at Oneonta business.

For More Information... Please visit <http://collegecamp.oneonta.edu> or call 436-3157 for more information.