Application for Requesting a Medically Required Housing Accommodation

This documentation must be completed and signed by the medical professional who has prescribed the accommodation(s).

Student Name: 

Student ID Number: 

With prior approval, a student with a disability may have specific, medically required accommodation(s) within the residence hall.

1. The request must be made in advance to the Office of Residential Community Life, http://www.oneonta.edu/development/reslife/options.asp, to allow a thorough review. The request should be made at the point that the housing deposit is submitted (for incoming students), or by January 1 (for continuing students).

2. The request must include documentation from a licensed medical professional (i.e. primary care physician, D.O., etc.) who has provided treatment for the disability. The documentation must include the following information:
   a. SPECIFIC ACCOMMODATION(S) BEING REQUESTED:
b. EVIDENCE OF THE DISABILITY AND THE DIAGNOSIS RELATED TO THE NEED OF A SPECIFIC ACCOMMODATION(S):
   i. Name of the medical professional making the diagnosis:

   ii. Signature of the medical professional making the diagnosis:

   iii. Date at which the diagnosis was first made:

   iv. Dates of treatment:

   v. Symptoms for which treatment was needed:

   vi. Treatments other than the requested accommodation(s) which have been used for symptom reduction:

   vii. Date on which the use of a special accommodation(s) was prescribed:
c. EVIDENCE OF THE CONNECTION BETWEEN THE DIAGNOSIS/SYMPTOMS AND THE NEED FOR THE REQUESTED ACCOMMODATION(S):
d. EVIDENCE THAT THE STUDENT WILL NOT BE ABLE TO USE AND ENJOY THE RESIDENCE HALL OR TO PARTICIPATE IN THE SERVICES OR PROGRAM IF THE REQUEST CANNOT BE ACCOMMODATED:

3. Upon completion of this form, please return to:
   Mike Farmer
   106 Wilsbach Hall
   Oneonta, NY 13820
   Or via Fax to:
   Mike Farmer
   (607) 436-2110

4. This request will be reviewed by a committee that is composed of representatives from the following offices:
   a. Counseling, Health and Wellness Center
   b. Student Development
   c. Student Disability Services
   d. Residential Community Life

UPDATED: 4/14/14