

STATE UNIVERSITY OF NEW YORK
College at Oneonta, NY 13820

APPLICATION FOR USE OF THE ACADEMIC QUAD BY CAMPUS ORGANIZATIONS

Organization _____

Contact person _____ Phone _____

E-mail address _____

Description of activity _____

Date requested for use _____

Time requested for use _____

Location in quad (see map on reverse) _____ Tables # _____ Chairs # _____

Estimate of income (if fund raising) from this activity _____
(*MUST file an application for fund raising/solicitation with the Hunt Union*)

Proceeds to benefit _____

*Use of the campus quad is limited to non-amplified activities.
Activities must take place out of the flow of traffic.
Request to use quad must be made a minimum of 24 hours in advance.
In case of rain or other inclement weather tables and chairs will not be set up.*

As the representative person from our organization, I understand the responsibilities of sponsorship of this activity. No members of my organization will derive any personal gain from this activity. There will be a member of our organization present at all times during this activity and a noticeable sign will be displayed showing our sponsorship. Door-to-door solicitation in campus buildings (including residence halls) is prohibited.

Signature of Requester _____ Date _____

Signature of Group Advisor _____ Date _____

Group Advisor name and email address _____

Approved by _____ Date _____

Conditions for Use _____

Return to: Student Development Office, 119 Netzer, 607-436-2513 ph, 607-436-2283 fax