

January 2012

Dear Recruiter:

The Career Development Center at SUNY College at Oneonta would like to cordially invite you to attend our Summer Opportunities Fair on Wednesday, February 22, 2012 from 1:00 p.m. to 4:00 p.m. in the Hunt College Union Ballroom. Registration will begin at 12:00pm

The fee to attend is \$50.00 for the first recruiter and \$20.00 for any additional recruiters. The initial recruiter fee of \$50.00 for the nonprofit and government organizations is waived; however there will be a fee of \$20.00 for any additional recruiters. Please make checks payable to "SUNY Oneonta", and return with the registration form included with this letter. A postage-paid envelope has been included for your convenience. To ensure that your organization is included in the publicity for the event, the registration deadline has been set for February 17, 2012. Payment must be received prior to the event – no exceptions! There will be no registration fee refunds after this registration deadline.

When completing the enclosed registration form, please be sure the information is legible and includes all requested information. We are expecting to have wireless internet access available. Please indicate your need for this service on your registration form so we may forward specific instructions when we confirm your registration.

If you have any questions, please feel free to call the Career Development Center at (607) 436-2534. Office hours are Monday through Friday from 8:30 a.m. to 4:30 p.m. We look forward to another successful event and hope that you will be able to be a part of this opportunity to share internship and summer opportunities with students from SUNY Oneonta.

Sincerely,

Megan Ackley  
Internship Coordinator  
Encs.