AUGUST
☐ Update your DragonLink profile.
☐ Receive Federal Work-Study assignment, if applicable.
☐ Check out part-time job listings on campus and in the community on DragonLink.
☐ Complete appropriate employment paperwork at the Career Development Center (CDC).
☐ Begin looking into Graduate School.

SEPTEMBER
☐ Identify 2-3 career fields to pursue.
☐ Ensure you have passed the College Writing Exam.
☐ Meet with your academic adviser to discuss your DegreeWorks.
☐ Start a credential folder on DragonLink.
☐ Start asking faculty for letters of recommendation for graduate school, fellowships, gap year programs, and/or full-time jobs.

OCTOBER
☐ Create a personal portfolio.
☐ Attend the Graduate and Professional School Fair.
☐ Take graduate admissions test (GRE, LSAT, GMAT, MCAT etc.).

NOVEMBER
☐ Finalize your statement of purpose and submit graduate school applications two weeks before the deadline.
☐ Meet with adviser to go over final semester schedule and ensure you finish all degree requirements.

DECEMBER
☐ Study for final exams.
☐ Drop off your résumé and cover letter at the CDC for a critique.
☐ Implement job search plan.

JANUARY
☐ Attend NYC Internship Fair.
☐ Continue your job search.
☐ Request transcripts from Registrar’s Office, if needed.
☐ Complete graduate school admissions process.

FEBRUARY
☐ May Graduation Applications Due.
☐ 100 days until Graduation!
☐ Make hotel reservations for your family for graduation weekend.
☐ Attend Summer Opportunities Internship Fair

MARCH
☐ Attend Leadership Institute.
☐ Have your senior photo taken.
☐ Order your class ring and announcements.
☐ Schedule a mock interview at the CDC.
☐ Research and apply for jobs.
☐ Interview with graduate schools.

APRIL
☐ Order regalia (cap and gown) at Red Dragon Outfitters.
☐ 30 Days until Graduation!
☐ Complete the First Destination Survey.
☐ Attend Teacher Recruitment Days (a job fair for education majors), if appropriate.
☐ Interview for employment opportunities.
☐ Develop a contingency plan in case immediate career plans are not realized.

MAY
☐ Study for final exams.
☐ Pick up 4 commencement tickets at Registrar’s Office.
☐ Complete the First Destination Survey and give to the Senior Class Gift.
☐ Enjoy Senior Week (Pass Through the Pillars, Senior BBQ, etc.)!
☐ Order a Yearbook.
☐ Take care of parking tickets, library fines, and other holds.
☐ Write thank you notes or personally thank faculty and staff that have helped you through the years.
☐ Attend Commencement!
☐ Update your contact information with the Office of Alumni Engagement.