

EOP Documentation Checklist 2010–2011

The following documentation is needed to begin review of your application.

Please keep this document as a checklist for *your* use.

- | | <u>Mailed to the College at
Oneonta Admissions Office:</u> |
|--|--|
| 1. Official High School Transcript | <input type="checkbox"/> Yes Date _____ |
| 2. SAT and/or ACT Scores
<i>OR</i>
GED Score Report – must also include official high school transcript reflecting completed course work | <input type="checkbox"/> Yes Date _____
<input type="checkbox"/> Yes Date _____ |
| 3. Copy of Permanent Resident Alien Card or Application | <input type="checkbox"/> Yes Date _____ |
| 4. College at Oneonta's Family and Financial Questionnaire | <input type="checkbox"/> Yes Date _____ |
| 5. A Letter of Recommendation | <input type="checkbox"/> Yes Date _____ |
| 6. Supplemental Application | <input type="checkbox"/> Yes Date _____ |
| 7. Autobiographical Essay | |
| 8. An explanation of your activities during any lapses in educational attendance (excluding summers) | <input type="checkbox"/> Yes Date _____ |
| 9. File the Free Application for Federal Student Aid (FAFSA), available from your guidance office; and Tuition Assistance Program (TAP), mailed to you from the New York State Higher Education Services Corp. (HESC) after you file FAFSA | <input type="checkbox"/> Yes Date _____ |

Please note: You must apply for financial aid in addition to applying for admission. Complete the FAFSA (Free Application for Federal Student Aid) as soon after January 1st as possible. The FAFSA is available in your high school guidance office in late December.

- | <u>10. If You or Your Family
Have or Receive:</u> | <u>Then Please Submit:</u> | <u>Mailed to the College at
Oneonta Admissions Office:</u> |
|--|--|--|
| Income from wages, dividend interest, rental, business profits | Signed copy of 2010 Parent's Federal Income Tax Form (1040, 1040A, 1040EZ) with Schedules A and C attached. | <input type="checkbox"/> Yes Date _____ |
| Social Security, Public Assistance, Veteran's Benefits, SSI | A completed and signed/stamped Benefit Verification Form | <input type="checkbox"/> Yes Date _____ |
| No Income | IRS Letter 1722. Call the IRS at 1-800-829-1040 to request letter. Use Form 4506-T to request. http://www.irs.gov/pub/irs-pdf/f4506t.pdf | <input type="checkbox"/> Yes Date _____ |
| Pension or Annuity | Letter from agency stating 2010 total award | <input type="checkbox"/> Yes Date _____ |

