EXPORT CONTROLS SURVEY FORM FOR OVERSEAS TRAVEL FUNDED BY THE COLLEGE OR RESEARCH FOUNDATION
(This information will be used for the College to determine whether an Export Control license is required for the trip)

Name: ___________________________   Department: ________________________________

Country(ies) being visited: ______________________________________________________

Dates of Travel: ________________________________

Purpose of Travel, including destination:

Contact persons in the foreign country(ies) – list names and agency/institution of their affiliation:

Items of Technology being transported – please list:

_________________________________________  ______________________________________

_________________________________________  ______________________________________

If transporting a laptop: (Note: laptops must remain in exclusive control of the person responsible for it at all times and must not be used by anyone in the foreign country)

Manufacturer name ________________________________

Make and model of the laptop ________________________________

This a: _____ personal computer   Is this an off the shelf model: _____Yes _____No

_____ belongs to the College/Research Foundation

Will you be using any encrypted software in your research or has any encryption software been installed on the laptop? _____Yes _____No

Is there any sensitive/controlled data loaded to the laptop? _____Yes _____No

Please email form to: denise.straut@oneonta.edu   OR
Send to: Denise Straut, Sponsored Programs Office, 27 Bacon Hall
Questions to: 607-436-2525 or denise.straut@oneonta.edu
Form updated 8/10/12