

REQUEST FOR EXCEPTION TO ADD DEADLINE

Please print or type all information requested. Print the form, obtain the appropriate Signatures and bring to the Registrar's Office for Processing. Note: Any unauthorized changes, altered dates or forged signatures will result in disciplinary action.

Sections 1 & 2 must be completed **BEFORE** obtaining the Dean's Signature

Section 1

Student Name	Student ID #		
Local Address	Local Phone		
City	State	Zip	Current Semester
CRN:	COURSE SUBJ/NUMBER	INSTRUCTOR	

Reason(s) for this request: (Please note: Being unaware of the deadline is not a valid reason for an exception)

(If more space is needed, use reverse side of this form.)

Student Signature Date

Section 2 Instructor's Recommendation

I support I DO NOT support the petition. _____

Signature Date

Section 3 *Dean's Signature

I support I DO NOT support the petition. _____

Signature Date

* Dean of the Division in which the course is taught.