

# **EMERGENCY RESPONSE PLAN**

## **Facilities and IT**

### **SECTION 9**

**Updated 08/2007  
02/2008  
05/2008  
03/2009**

## **Facilities**

### **Role:**

To take whatever action is appropriate to prevent damage or further damage to campus' physical plant, assets and facilities;

To assume responsibility for all immediate corrective action necessary to restore campus' physical plant to operational status;

To maintain communication with other members of ERRG about status of physical plant problems and need for further action to protect people and public health;

To assist the Emergency Response Coordinator by providing necessary equipment, transportation vehicles, supplies, staff to mitigate the situation;

To coordinate emergency debris removal, removal of wrecked or disabled vehicles and any other actions required to make campus accessible to emergency response vehicles, etc.;

To work with EHS to determine available facilities for temporary housing if needed;

To work with EHS to provide potable water supplies, building materials and technical support to facilities in need;

To work with EHS to provide for sanitary sewage service or substitute facilities, and for trash and garbage disposal;

To assume major responsibility for recovery and restoration work required after incident has been resolved;

To have call list and other procedures in place so that Facilities support staff are readily accessible to respond to emergencies.

To contact and maintain liaison with service suppliers such as NYSEG, City of Oneonta Water and Sewer, etc.

## **Facilities Checklist**

### **Level 0:**

- \_ Respond to call from University Police about facilities problem, or notify University Police if facilities problem exists which will impact College community.
- \_ Assess extent of problem.
- \_ Notify University Police and EHS if problem will impact building usage, fire alarm or suppression systems, either short-term or long-term.
- \_ Notify EHS if problem will involve environmental issues.
- \_ Keep University Police and EHS informed of status of problem and estimate of duration of impact.
- \_ Mitigate situation.

### **Level I:**

- \_ Have appropriate Supervisor respond to Command Post location.
- \_ Notify Director of Facilities.
- \_ Under direction of Incident Commander, provide necessary staff support to mitigate and/or resolve problem.
- \_ Assign a Maintenance Supervisor and an HVAC person to the Command Post as advisors and/or resource of emergency repairs.
- \_ Assess extent of damage. Verify with EHS if incident will involve chemical or radiological hazards before sending personnel into area.
- \_ Contact and maintain communication with NYSEG, City of Oneonta Water and Sewer, or other appropriate agency.
- \_ Provide staff support for restoration of facility and activities.
- \_ Maintain communication with University Police, EHS and Emergency Operations Center.

## **Level II:**

- \_ Follow all of Level I above
- \_ Director of Facilities respond to EOC.
- \_ After assessing extent of damage, call in extra staff if appropriate.
- \_ Follow internal Facilities procedures until incident is resolved.
- \_ At request of Emergency Response Coordinating Officer provide vehicles to evacuate students, patients, staff, faculty and guests.
- \_ Keep communication channels with EOC, University Police and EHS open during recovery operations.
- \_ Have available gasoline powered emergency generators which can be transported to necessary locations.
- \_ At EHS request, provide potable water supplies, sanitary facilities and garbage disposal receptacles where needed.
- \_ Have available contact numbers for resources which may be required during incident.
- \_ Have contingency plans accessible for relocation of classrooms, dining facilities, and housing for students.
- \_ Provide for maintenance of these resources and facilities.

## **Level III: If warning is received of imminent threat to Campus**

- \_ Director report to EOC immediately.
- \_ Appropriate Supervisor report to Incident Command Post.
- \_ Maintain contact with field staff through cellular phones and radios.
- \_ Notify staff to undertake all appropriate and relevant steps to mitigate potential damage.
- \_ In cooperation with University Police and EHS arrange for necessary evacuations.
- \_ Call in necessary staff or additional resources to handle situation.
- \_ Coordinate with EHS to reduce danger of chemical or radiological contamination.

#### **Level IV: If incident is in progress**

- \_ Follow Level III above.
- \_ Notify staff to take all steps to stop gas, electric and water services to affected buildings if appropriate.
- \_ Provide emergency lighting if necessary.
- \_ Arrange for debris removal equipment if required to protect personnel and/or allow for access of emergency vehicles.
- \_ Work with University Police and local authorities to free and evacuate any victims.
- \_ Coordinate with EHS to insure that all chemical, radiological and fire hazards are known and safety and contamination containment is considered in all response activities.
- \_ Determine extent of damage and structural safety of buildings for occupancy.
- \_ Follow internal Facilities plan for mitigating facilities problems.
- \_ Maintain communication with EOC, University Police and EHS about status of incident and potential problems.
- \_ In coordination with EHS arrange for potable water supplies, sanitary facilities and solid waste disposal.
- \_ Coordinate recovery activities with Emergency Response Coordinating Officer.
- \_ File necessary reports with appropriate local authorities.

# **EMERGENCY RESPONSE PLAN**

## **FACILITIES**

### **Management of Utility Interruptions/Emergency Conditions**

#### **SECTION 9 Appendix 1**

Updated: 08/2007  
05/2008  
03/2009

## **Management of Utility Interruptions/Emergency Conditions**

### College Facilities Leadership Succession

In the event of a College emergency, communications and knowledge of the designated "authority in charge" is essential.

In all instances, the Director(s) of the responsible departments should be contacted with specifics of the emergency condition, resources needed and information being requested. The director will make the appropriate contacts to provide services and information as outlined through internal policies established for each department.

In the event the Department Director is unavailable, a leadership succession path is established below for each Dept.. The Director of Facilities will normally be contacted directly by the Dept. director or successor as required. Contact should be made directly if efforts to establish communications with the division cannot be accomplished.

<b>College Facilities</b>	<b>Name</b>	<b>Office</b>	<b>Cell</b>
Director	Don Ackerman	607-436-2507	607-434-7314
<b>Maintenance and Operations</b>			
Asst Director of Facilities Ops	Rick Roberts	607-436-2507	607-434-8756
Head Janitor	Dale Couse	607-436-3321	607-376-1203
Warehouse staff asst.	Tom Waterhouse	607-436-3357	
Motorized Equipment Mechanic	Ken Keaney	607-436-3325	
Labor Supervisor			
<b>Central Heating Plant</b>			
Central Heating Plant Manager	Jerry Sawyer	607-436-3351	

- A. The Facilities Supervisor will:
1. Make an assessment of the extent of damage, impact of lost services, and report these to the Facilities director.
  2. Contact key personnel and inform them of the problem.
  3. Ensure that proper notification is given to those individuals directly affected by the interruption.
  4. Initiate the repair work using appropriate resources and when conditions permit, estimate the cost and schedule for repairs.
  5. Execute contingency plans i.e., provide potable water, portable generators, alternative accommodations.
  6. Continue to monitor and verify that operations are continuing as planned. Provide periodic updates to key College personnel and individuals affected by the interruption.
  7. When prolonged periods of time make it impossible for the Situation Supervisor to remain, a replacement will be designated by the Facilities Director.
- B. Once all work has been completed, the appropriate Maintenance & Operation groups will be notified to begin evaluations to verify full operational integrity. Notification that services are again operational must be communicated as soon as possible. After a formal review with the divisional director, and appropriate staff, the Situation Manager will resume normal duties.
- C. It is the responsibility of each department to maintain their own emergency procedures consistent with this policy to include personnel, phone numbers, equipment vendors and suppliers, and contingency plans. All information should be forward to Emergency Management Coordinator to update College Comprehensive Emergency Management Plan.
- D. Other College emergency plans and procedures should be readily available in the Facilities Directors' offices for reference by Facilities' staff.



## **EMERGENCY ELECTRICAL POWER SHUT DOWN PHASE I**

1. Determine level of power to be reduced
2. Determine priorities of buildings electrical needs
3. Determine if emergency generators can offset electrical curtailment in various buildings
4. Assess relocation possibilities of occupants in affected buildings
5. Determine seasonal power requirements based on outdoor temperature
6. Determine if curtailment goal can be met with “load shedding” in buildings or if entire buildings will need to be curtailed
7. Notify building occupants
8. Begin curtailment

## **EMERGENCY ELECTRICAL POWER SHUT DOWN PHASE II**

In addition to phase I shut downs

1. Determine additional level of power to be reduced
2. Determine priorities of remaining buildings electrical needs
3. Determine if emergency generators can offset electrical curtailment in various buildings
4. Assess relocation possibilities of occupants in affected buildings
5. Determine seasonal power requirements based on outdoor temperature
6. Determine if curtailment goal can be met with “load shedding” in buildings or if entire buildings will need to be curtailed
7. Notify building occupants
8. Begin curtailment

# **EMERGENCY RESPONSE PLAN**

## **FACILITIES**

### **Vehicle Fleet**

#### **SECTION 9 Appendix 2**

Updated: 08/2007  
05/2008  
03/2009

## LISTING OF VEHICLES ASSIGNED

### GROUNDS CREW

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
5	2004	CHEVR	PICKUP/PLOW 4X4	VERY GOOD	1GCEK14V24Z330431	L62609
17	1997	FORD	PICKUP/PLOW	POOR	3FTHF26H9VMA59241	L33092
18	2004	CHEVR	PICKUP SILVERADO	VERY GOOD	1GCEK14VX4Z330211	L62608
29	2007	CHEVR	PICKUP DUMP	VERY GOOD	1GCEK14047Z523219	M25336
38	2008	FREIGHTLINER	TRUCK/PLOW PICKUP	VERY GOOD	1FVAC3DJ58HZ61730	M34714
53	2008	FORD	TRK/PLOW DUMP	VERY GOOD	1FTWF31588EC75067	M34715
54	2005	FREIGHTLINER	TRUCK/PLOW	VERY GOOD	1FVABXDC35DU83306	L62613
59	2001	DODGE	RAM / PLOW	FAIR	1B7HF16Y61S730134	L33087
62	2008	FORD	F350 PICKUP	GOOD	1FTWF315X8EC75068	M34719
81	2008	GMC	DUMP TRUCK	VERY GOOD	1GDE5C1G68F408897	M34722
107	2001	DODGE	PICKUP/PLOW RAM 1500 -	GOOD	1B7HF16Z61S732782	L16728
148	2002	DODGE	PICKUP SILVERADO	GOOD	1D7HU16N32J203712	K30515
161	2007	CHEVR	PICKUP	VERY GOOD	1GBJK34U37E151963	M25327
169	2008	FORD	F350 PICKUP SILVERADO	VERY GOOD	1FTWF31568EC75066	M34717
170	2007	CHEVR	PICKUP SILVERADO	VERY GOOD	1GCEC14087Z519168	M25331
171	2007	CHEVR	PICKUP	VERY GOOD	1GCEK14007Z523279	M25335

**FACILITIES OPERATIONS / MAINTENANCE DEPT.**

<b>#</b>	<b>YEAR</b>	<b>MAKE</b>	<b>MODEL</b>	<b>CONDITION</b>	<b>VEHICLE ID #</b>	<b>PLATE</b>
2	2006	CHEVR	EXPRESS - VAN	GOOD	1GCGG25V461144860	L16722
3	1998	CHEVR	BLAZER	POOR	1GNNDT13W1W2149052	M16068
6	1992	FORD	12 PASS VAN	POOR	1FBHE31H8NHA75844	L16712
7	1997	DODGE	UTIL VAN	POOR	2B7HB21X5VK551051	L16706
8	1997	DODGE	CARGO VAN	POOR	2B7HB21XXVK594252	L16703
10	2005	CHEV	UTIL VAN	GOOD	1GCGG25V551196562	K23111
11	1997	DODGE	UTIL VAN SILVERADO	POOR	2B7HB21X9VK550520	L33089
20	2007	CHEVR	PICKUP	NEW	1GCEC14057Z518608	L16730
22	2003	CHEVR	BLAZER	GOOD	1GNNDT13X23K151302	M16067
24	1993	FORD	15 PASS VAN EXPRESS CARGO	POOR	1FBJS31YXPHB12471	L16714
28	2008	CHEVR	VAN EXPRESS CARGO	NEW	1GCFG154681131382	M34700
31	2008	CHEVR	VAN EXPRESS CARGO	NEW	1GCFG154581132667	M34704
33	2008	CHEVR	VAN SILVERADO	NEW	1GCFG154081131751	M34703
34	2007	CHEVR	PICKUP	NEW	1GCEK14007E500186	L16696
43	2007	CHEVR	EXPRESS - VAN	NEW	1GCGG25V671186318	M25344
44	2007	CHEVR	EXPRESS - VAN SILVERADO	NEW	1GCGG25VX71161051	K97362
46	2008	CHEVR	PICKUP	NEW	1GCEK14018E166137	M34716
48	1995	CHEVR	G20 UTIL VAN	POOR	1GCEG25H0SF112311	L62624
49	1997	DODGE	UTIL VAN	POOR	2B7HB21X0VK550521	L16701
65	2007	CHEVR	EXPRESS - VAN	NEW	1GCGG25V471160722	M16073
68	2007	CHEVR	EXPRESS - VAN	NEW	1GCGG25V771161184	M16072
80	1998	CHEVR	PICKUP/PLOW	POOR	1GCEK14W3WZ138818	K33488
84	2004	CHEVR	C1500 PICKUP	GOOD	1GCEC14X54Z251897	K43600
86	2007	CHEVR	EXPRESS - VAN	NEW	1GCGG25V271160850	K97358
87	1999	FORD	VAN	POOR	1FTPE2428XHC17508	L16729
89	2007	CHEVR	EXPRESS - VAN	NEW	1GCGG25VX71161115	M16071
96	1993	FORD	10 PASS VAN	POOR	1FMEE11Y7PHB83521	M25328
98	2007	CHEVR	EXPRESS - VAN	NEW	1GCGG25V871161484	M16070
112	2007	CHEVR	EXPRESS VAN	NEW	1GCFG15X771189767	M25346

131	1997	DODGE	CARGO VAN SILVERADO	POOR	2B7HB21X1VK594253	L16704
135	2007	CHEVR	PICKUP	NEW	1GCEC14077Z518674	M25330
136	2005	CHEVR	EXPRESS - VAN	GOOD	1GCGG25V251225371	L16727
137	2007	DODGE	CARAVAN EXPRESS CARGO	NEW	1D4GP21R37B145246	L16723
139	2008	CHEVR	VAN	NEW	1GCFG154381130321	M31074
141	2008	CHEVR	EXPRESS VAN	NEW	1GCFG154581159254	M34712
158	1996	FORD	F250 PICKUP SILVERADO	POOR	2FTHF25H7TCA47499	K33487
174	2007	CHEVR	PICKUP	NEW	1GCEC14087Z518568	K43602

### **CENTRAL HEATING PLANT**

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
138	1993	CHEVR	PICK- UP/PLOW RAM 1500 -	POOR	1GCEK14K7PE125690	K23000
163	1999	DODGE	PICK	POOR	3B7HC16Y1XM598944	L88961

### **MAIL CENTER**

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
113	2006	FORD	UTILITY VAN	NEW	1FTSS34L46HA44683	K97359

### **CUSTODIAL DEPT. & MOVING CREW**

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
21	2005	FORD	CARGO VAN	GOOD	1FDWF36PX5EB86831	L16695
41	1998	CHEVR	S10 PICKUP SILVERADO	POOR	1GCCS14X4WK176566	K30520
172	2007	CHEVR	PICKUP	NEW	1GCEK140X7Z525959	M25377

### **TELECOMMUNICATIONS**

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
9	1998	FORD	E250 VAN	POOR	1FTPE2425WHB82327	L16711

**UNIVERSITY POLICE**

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
73	1992	CHEVR	CAMERO	fair	1G1FP2380NL158498	NYS UNIV POLICE
74	2008	FORD	ESCAPE	NEW	1FMCU92Z88KE58799	POLICE
75	2008	DODGE	LXDH48	good	2B3KA43G08H227770	M38577 NYS UNIV
76	2003	FORD	CROWN VIC	poor	2FAFP71W53X137626	POLICE NYS UNIV
77	2005	DODGE	DURANGO	good	1D4HB48N65F607158	POLICE NYS UNIV
78	2008	CHYSLER	300	NEW	2C3KA53G28H298512	POLICE
79	2006	DODGE	CHARGER	good	2B3KA43HX6H465602	M16062
241				good		NYSUPD
249	2002	DODGE	DURANGO	good	1B4HS38NX2F209130	L88958

**FACILITIES PLANNING**

NONE

**PRESIDENT'S OFFICE**

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
37	2006	CHEVR	MALIBU	GOOD	1G1ZS51836F249037	K97371

**GENERAL USE VEHICLES & VANS FOR TRIPS**

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
12	2006	CHEVR	MALIBU	GOOD	1G1ZS51806F248878	L16710
19	2006	CHEVR	MALIBU	GOOD	1G1ZS518X6F249441	L16713
42	2006	CHEVR	MALIBU	GOOD	1G1ZS51876F248232	L16715
47	2007	HONDA	CIVIC HYBRID	NEW	JHMFA36287S010080	L65305
63	2005	FORD	12 PASS VAN ECONOLINE	GOOD	1FBNE31L85HB18635	K30511
66	2006	FORD	VAN	GOOD	1FBNE31LX6DB01439	M16054
88	2006	CHEVR	MALIBU	GOOD	1G1ZS51846F249368	K97370
99	2006	CHEVR	MALIBU CIVIC	GOOD	1G1ZS51856F251193	L16705
104	2007	HONDA	HYBRID	NEW	JHMFA36267S010076	L65306
144	2008	CHEVR	EXPRESS 12	NEW	1GAGG25K281123278	M31073

PASS

145	2007	CHEVR	SUBN	NEW	1GAGG25U171187845	M25332
147	2005	CHRYSLR	SEBRING	GOOD	1C3EL56R55N625685	K30513
175	2007	CHEVR	EXPRESS - SUBN	NEW	1GAGG25U871186868	M25339
176	2007	CHEVR	EXPRESS - SUBN	NEW	1GAGG25U571187430	M25340
177	2007	CHEVR	EXPRESS - SUBN	NEW	1GAGG25U371187572	M25341
178	2007	TOYOTA	PRIUS	NEW	JTDKB20U073240742	M25343
179	2007	TOYOTA	PRIUS	NEW	JTDKB20U577621947	M25345
180	2007	TOYOTA	PRIUS	NEW	JTDKB20U277623252	M25347

**COLLEGE AUXILLARY SERVICE VANS FOR TRIPS / STUDENT ASSOCIATION**

WAITING FOR LIST FROM BONNIE ROBINSON, STUDENT ORGANIZATIONS  
COORDINATOR – 4/30/08

**IRC – TECH SERVICES**

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
173	2007	CHEVR	SILVERADO PICKUP	NEW	1GCEK14097E502020	M25334

**BIOLOGY DEPARTMENT**

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
60	2006	FORD	ECONOLINE VAN	GOOD	1FBNE31L86DB01438	M16055

**ATHLETICS AND PHYS. ED. DEPARTMENTS - VANS**

#	YEAR	MAKE	MODEL	CONDITION	VEHICLE ID #	PLATE
26	2008	CHEVR	EXPRESS VAN	GOOD	1GAGG25K481128269	L57217
32	2008	CHEVR	EXPRESS VAN	NEW	1GAGG25K281129520	L57216
51	2000	DODGE	15 PASS VAN	GOOD	2B5WB35Y0YK139651	L16719
111	2000	DODGE	15 PASS VAN	GOOD	2B5WB35Y2YK140736	L16716
117	2008	CHEVR	EXPRESS VAN	NEW	1GAGG25K481129454	M34708
142	2001	DODGE	15 PASS VAN	GOOD	2B5WB35Y41K526113	K23005
156	2003	CHEV	15 PASS VAN	GOOD	1GAHG39U631138302	L73502

# **EMERGENCY RESPONSE PLAN**

## **FACILITIES**

### **Emergency Generator List**

#### **SECTION 9 Appendix 3**

Updated: 03/2009



**Emergency Generator List**

LOCATION	MAKE	SIZE
Alumni Field House - SW corner inside bldg.	Ford - Natural Gas	125 kva
Netzer Administration Building - Computer Center - North end of bldg. outside	Olympian 4001E - 152 gal. Diesel - serial #104065/15 - WDG 6 - D 75 P1	41.1 hours
Hulbert Hall - Transformer Room	ONAN - 50 DEG - 120 gal. Diesel	62.5 KVA - 833.9 hrs
Wilsbach Hall - outside of Transformer Room (serves Wilsbach, Curtis, Blodgett, Matteson & Macduff Halls)	ONAN (Cummings) - Model 40DGAE- 90 gal. Diesel	40 KW
Milne Library - Server Room Generator - outside the North East side of Library	Gen-set Cummings - Model DGFA-5775515 - Diesel V tank	100.5 KVA
Milne Library - Telecom Room Generator - North East end of bldg.	Olympian - D75P3-1	93.8 KVA
Science 1 Generator - NEW - Inside Generator Room Service Drive of Science 1	Olympian G150G1 - natural gas	187.5 KVA
Morris Hall - Service Drive - outside	Generac - Model 7182700100 - 150 gal. Diesel	19 KVA
Alumni Hall - East side - outside	Olympian - Model 96A004265 - 140 gal. Diesel	
Higgins Hall - inside mechanical area in generator room	Generac Model 3861230100 - Ford Motor - Natural Gas	125 KVA

# **EMERGENCY RESPONSE PLAN**

## **FACILITIES**

### **Radio/Pager Lists**

#### **SECTION 9 Appendix 4**

Updated: 08/2007  
03/2009

## **MAINTENANCE AND OPERATIONS RADIO INVENTORY**

<b>First Name</b>	<b>Last Name</b>	<b>Department</b>	<b>Call ID</b>	<b>Location</b>
Donald	Ackerman	Facilities Operations/Maintenance	#1	M.O.C. Office
Richard	Roberts	Facilities Operations/Maintenance	#3	M.O.C. Office
Richard	Stimpson	Facilities Operations/Maintenance	#2	Carpenter Shop
Bill	Grimes	Facilities Operations/Maintenance	#22	Carpenter Shop
Rodney	Gale	Facilities Operations/Maintenance	#23	Carpenter Shop
Doug	Tessitore	Facilities Operations/Maintenance	#24	Carpenter Shop
Tom	Kerwin	Facilities Operations/Maintenance	#25	Carpenter Shop
Eugene	Clough	Facilities Operations/Maintenance	#26	Carpenter Shop
Erik	Sellevoid	Facilities Operations/Maintenance	#27	Carpenter Shop
Tim	Stafford	Facilities Operations/Maintenance	#28	Carpenter Shop
Dave	Davidson	Dorm Construction	#29	Trailer on Campus
Robert	Zack	Custodial (nights)	#30	Physical Sci. Bldg.
Dale	Couse	Custodial	#31	Human Ecology Bldg.
Jim	Kenik	Custodial	#32	Hulbert Hall B Unit
Jay	Harrison	Custodial	#33	Hulbert Hall B Unit
Kevin	Meenan	Custodial (afternoons)	#34	Human Ecology Bldg.
Phil	Cook	Custodial (nights)	#35	Schumacher Hall
Randy	Kiel	Custodial (afternoons)	#36	Fitzelle Hall
Millie	Merwin	Custodial	#37	Fine Arts Bldg.
Jeff	Militello	Custodial	#38	Morris Hall
Charlie	Atcher	Custodial	#39	Chase Phys. Ed. Bldg.
Jim	Weir	Custodial	F.H./Jim	Alumni Field House
Joyce	Thorsland	Custodial	Alumni/Joyce	Alumni Hall
Jim	Olmstead	Custodial	Fine Arts/Jim	Fine Arts Bldg.
Mary	Dalton	Custodial	Fitzelle/Mary	Fitzelle Hall
Tim	Engler	Custodial	H.E./Tim	Human Ecology
Ed	Alvarez	Custodial	H.U./Ed	Hunt Union
Don	Couse	Custodial	IRC/Don	I.R.C.
Mike	Tewelde	Custodial	M/W-Mike	Mills/Wilsbach
Jim	Cohn	Custodial	Lib./Jim	Milne Library
Don	Jones	Custodial	Admin/Don	Netzer Admin. Bldg.
Tim	Maricle	Custodial	P.E./Tim	Chase Phys. Ed. Bldg.
Paul	Talbert	Custodial	Schum/Paul	Schumacher Hall
Sharon	Cook	Custodial	Sci.1/Sharon	Science Bldg. 1
Linda	Winchester	Custodial	Sci.2/Linda	Phys. Science Bldg. 2
Bob	Loesel	Facilities Operations/Maintenance	#4	Electric Shop
Walt	Peterson	Facilities Operations/Maintenance	#41	Electric Shop
Gregory	Dave	Facilities Operations/Maintenance	#44	Electric Shop
Kirby	Don	Facilities Operations/Maintenance	#45	Electric Shop
Steve	Eichler	Facilities Operations/Maintenance	#49	Electric Shop
Heating Plant	Base	Facilities Operations/Maintenance	#6	Heating Plant
Heating Plant	Mobile 1	Facilities Operations/Maintenance	#61	Heating Plant
Heating Plant	Mobile 2	Facilities Operations/Maintenance	#62	Heating Plant
Russell	Minutolo	Facilities Operations/Maintenance	#7	HVAC/Plumbing Shop
Tete	Rama	Facilities Operations/Maintenance	#71	HVAC/Plumbing Shop
Bill	Jacobsen	Facilities Operations/Maintenance	#72	HVAC/Plumbing Shop
Jim	Gage	Facilities Operations/Maintenance	#73	HVAC/Plumbing Shop
Tom	Bobnick	Facilities Operations/Maintenance	#74	HVAC/Plumbing Shop
Pat	Kerley	Facilities Operations/Maintenance	#75	HVAC/Plumbing Shop
Kurt	Marszal	Facilities Operations/Maintenance	#76	HVAC/Plumbing Shop
Kevin	Musser	Facilities Operations/Maintenance	#77	HVAC/Plumbing Shop
Audrey	Roseboom	Facilities Operations/Maintenance	#78	HVAC/Plumbing Shop
Jeremy	Sawyer	Facilities Operations/Maintenance	#79	HVAC/Plumbing Shop

## **MAINTENANCE AND OPERATIONS RADIO INVENTORY - continued**

<b>First Name</b>	<b>Last Name</b>	<b>Department</b>	<b>Call ID</b>	<b>Location</b>
G.X.	Cramatte	Facilities Operations/Maintenance	#8	Lock Shop
Keith	Byam	Facilities Operations/Maintenance	#81	Lock Shop
Norman	Payne	Facilities Planning	#89	Card Access Office
Garage Shop	Shop	Facilities Operations/Maintenance	#9	Garage Office
Garage	Mobile	Facilities Operations/Maintenance	#91	Garage Office
Joe	Weaver	Facilities Operations/Maintenance	#13	Paint Shop
Paint Shop	Mobile 1	Facilities Operations/Maintenance	#14	Paint Shop
Paint Shop	Mobile 2	Facilities Operations/Maintenance	#15	Paint Shop
Terry	Sperry	Facilities Operations/Maintenance	#5	Grounds Crew
Ian	Frankl	Facilities Operations/Maintenance	#50	Grounds Crew
Larry	Adsit	Facilities Operations/Maintenance	#51	Grounds Crew
Joel	Strong	Facilities Operations/Maintenance	#52	Grounds Crew
Rodney	Jones	Facilities Operations/Maintenance	#53	Grounds Crew
Mike	Chase	Facilities Operations/Maintenance	#54	Grounds Crew
Ken	Sheldon	Facilities Operations/Maintenance	#56	Grounds Crew
Terry	Bookhout	Facilities Operations/Maintenance	#57	Grounds Crew
Tim	Mullinnex	Facilities Operations/Maintenance	#58	Grounds Crew
Bill	Wagner	Facilities Operations/Maintenance	#59	Grounds Crew

# EMERGENCY RESPONSE PLAN

## INFORMATION & TECHNOLOGY

### SECTION 9 Appendix 5

Updated: 02/2008  
03/2009

## **Information & Technology**

Campuses should have at least one means of communicating the existence of an emergency condition to the campus community for each of the following categories of communication:

- Active Broadcast (e.g. siren, public address system, route alerting, EAS)
- Passive Broadcast (e.g. close circuit television, e-mail, website)
- Individual (e.g. cell phone, instant messaging, text messaging)

Campus should implement a mass notification system which can rapidly disseminate an alert via both audible (siren, horn) and visual (message display, strobe light) means.

### **Role:**

To insure information and data necessary for the operation of the campus is protected.

To develop a communications plan for the EOC.

To assist the EOC by providing necessary equipment, supplies and staff to effectively communicate during an emergency.

To assist campus to define restoration and work with “Facilities” and “Business” to restore operational status.

## **Information & Technology**

Level 1-5      Campus Specific Plan  
Radio Inventory

## **INFORMATION & TECHNOLOGY RADIO INVENTORY**

<b>First Name</b>	<b>Last Name</b>	<b>Department</b>	<b>Call ID</b>
Telecom Base		Terlecom	Telecom Base
Marilyn		Telecom	Name used
Curt	Underwood	Telecom	Name used
Keith	Mott	Telecom	Name used
Jesse	Arno	Telecom	Name used
Walter	Romero	Telecom	Name used
John	Bugyi	Telecom	Name used
Student Worker		Telecom	Name used
Student Worker		Telecom	Name used
Phil	Bidwell	Networking	Name used
Damon	Matteson	Networking	Name used
Ron	Gilmore	Networking	Name used
Leslie	Bidwell	Networking	Name used