Urgent Memorandum

To: All State Employees

From: Lisa M. Wenck, Associate Vice President for Employee Services

Date: July 22, 2010

Re: 2010 Early Retirement Incentive: Time-Sensitive Changes for Classified Service Employees!

THE PART A CHANGES DESCRIBED BELOW APPLY TO EMPLOYEES IN CLASSIFIED SERVICE ONLY. The Part “A” Open Period for Employees in UNCLASSIFIED SERVICE (FACULTY AND PROFESSIONAL EMPLOYEES) will remain NOV. 1, 2010 – DEC. 31, 2010.

Part A (Chapter 105) – This is a targeted title/position program.

We have just received notification from SUNY System Administration that we are required to have the open period to retire under PART A of the 2010 Early Retirement Incentive for employees in classified service END BY SEPTEMBER 30, 2010. As such, we MUST change the dates of the Part A “Notice of Interest Period” and “Open Period to Retire” for employees in classified service ONLY.

REVISED OPEN PERIOD TO RETIRE under Part A for employees in CLASSIFIED SERVICE:

AUGUST 30, 2010 – SEPTEMBER 30, 2010

DEADLINE TO SUBMIT NOTICE OF INTEREST: AUGUST 13, 2010
A separate memorandum with additional details is being sent to the home addresses of employees in classified service who MAY be eligible for Part A of the 2010 Early Retirement Incentive Program.

Additional retirement incentive information can be found at www.oneonta.edu/admin/humres/HR/ERI.asp. Please contact either me at wencklm@oneonta.edu or Gail Feuer, Benefits Administrator, at feuergm@oneonta.edu if you have any questions regarding this information. Thank you.

---

Lisa

Lisa M. Wenck
Associate Vice President
for Employee Services
208 Netzer Administration Building
SUNY Oneonta
Oneonta, NY 13820
(607) 436-2509

The information contained in this electronic mail message is privileged and confidential and intended only for the individual or individuals named above. If you have received this communication in error, please reply to the sender immediately to notify us of the error and delete the original message. Thank you.

Please consider the necessity and impact on our environment before printing this e-mail.