

SUMMER COURSE SCHEDULE FORM - 2010

Department: _____

Instructor Name: _____

Please check appropriate term:

- Summer Session I: Tuesday, June 1 – Thursday, July 1 (**5 weeks**)
- Summer Session II: Tuesday, July 6 – Friday, August 6 (**5 weeks**)
- Summer Session III: Tuesday, June 1 – Friday, August 6 (**10 weeks**)
- Summer Session Special Dates: _____

Please indicate curricular utility of this course: <input type="checkbox"/> to serve a major or graduate program; <input type="checkbox"/> to serve SUNY General Education; <input type="checkbox"/> to serve or attract a special population; <input type="checkbox"/> to serve as a general elective.	Please indicate the level of priority for offering this course: <input type="checkbox"/> 1 – High priority (not offering will prevent students from completing program of study in timely manner) <input type="checkbox"/> 2 – Medium priority (important and relevant course that will attract many students) <input type="checkbox"/> 3 – Low priority (course serves as elective)
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Subject/course	Course #	Title	s.h.	Grading mode
<i>Example</i> HIST	100	Western Civilization I	3	Ltr. Only

Please note grading mode options: 1) Letter grade only; 2) Pass/fail only; 3) pass/fail option

Classroom Information:

This is an online course and does not need a classroom.

Days	Times (please refer to guidelines for time patterns)	Building request (buildings are limited, please see guidelines for availability)	Seats
<i>Example</i> M, T, W, Th	10:10 am – 12:10 pm	Fitzelle	30

Notes for Schedule of Classes (include modes of instruction other than lecture): _____

Approved costs in addition to tuition: _____

Signatures: Instructor: _____ Date: _____

Dept. Chair: _____ Date: _____

Reviewed by Continuing Education: _____ Date: _____

Approved by Academic Dean: _____ Date: _____

RETURN FORMS TO SUMMER SESSIONS, RM 135 NETZER ADMIN