

SUMMER COURSE SCHEDULE FORM - 2012

Department: _____

Instructor Name: _____

Please check appropriate term:

- Summer Session I: Tuesday, May 29 – Friday, June 29 (**5 weeks**)
- Summer Session II: Tuesday, July 2 – Friday, August 3 (**5 weeks**)
- Full Term Session 1: Tuesday, May 29 – Friday, August 3 (**10 weeks**)
- Summer Session Special Dates: _____

| | |
|---|--|
| Please indicate curricular utility of this course: <input type="checkbox"/> to serve a major or graduate program; <input type="checkbox"/> to serve SUNY General Education; <input type="checkbox"/> to serve or attract a special population; <input type="checkbox"/> to serve as a general elective. | Please indicate the level of priority for offering this course: <input type="checkbox"/> 1 – High priority (not offering will prevent students from completing program of study in timely manner) <input type="checkbox"/> 2 – Medium priority (important and relevant course that will attract many students) <input type="checkbox"/> 3 – Low priority (course serves as elective) |
|---|--|

| Subject/course | Course # | Title | s.h. | Grading mode |
|---------------------|----------|------------------------|------|--------------|
| <i>Example</i> HIST | 100 | Western Civilization I | 3 | Ltr. Only |

Please note grading mode options: 1) Letter grade only; 2) Pass/fail only; 3) pass/fail option

Classroom Information:

This is an online course and does not need a classroom.

| Days | Times (please refer to guidelines for time patterns) | Building request (buildings are limited, please see guidelines for availability) | Seats |
|----------------------------|--|--|-------|
| <i>Example</i> M, T, W, Th | 10:10 am – 12:10 pm | Fitzelle | 30 |

Notes for Schedule of Classes (include modes of instruction other than lecture): _____

Approved costs in addition to tuition: _____

Signatures: Instructor: _____ Date: _____

Dept. Chair: _____ Date: _____

Reviewed by Continuing Education: _____ Date: _____

Approved by Academic Dean: _____ Date: _____

RETURN FORMS TO SUMMER SESSIONS, RM 135, NETZER ADMINISTRATION BUILDING