

## Internship Site Supervisor Evaluation of Student Intern

**Student Intern Name:** \_\_\_\_\_ **Term Internship Served: (ie Fall 17)** \_\_\_\_\_

<b>Internship Company/Organization:</b>	
<b>Internship Company/Organization Address</b>	<b>Internship Company/Organization Supervisor</b>
<b>Internship Supervisor Email:</b>	<b>Internship Supervisor Telephone:</b>

Internship Site Supervisor Evaluation of Student Intern						
At the conclusion of the internship, the intern is able to:	Performance Rating				Score	
	Needs Improvement		Meets Expectations			Excellent
	1	2	3	4	5	
1. Show understanding of industry organization customs, practice						
2. Demonstrate Professional Skills that pertain directly to the internship experience						
3. Demonstrate effective verbal and written communication skills						
4. Allocate time effectively						
5. Demonstrate effective listening skills						
6. Participate well as a team member and build a strong professional network						
7. Adapt effectively to changing conditions						
8. Demonstrate appropriate workplace attitudes						
9. Demonstrate effective management of personal behavior						
10. Demonstrate ethical standards appropriate to the internship site						
<b>Total Score</b>						

**Internship Site Supervisor Comments:** Please use this space to make comments about this intern's knowledge and performance. Upon completion of this internship, would this student be an effective employee at your company or similar site? Thank you.

Internship Site Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_