

SUNY College at Oneonta – Recording Studio Use

General Use

The recording studios are available to students enrolled in Audio Arts 1, 2, 3, or 4. Student's enrolled in "Principles of Audio" are also allowed studio access. The studios are not open to the general student population. Student's enrolled in the audio arts classes have been assigned group time slots. These slots remain for the duration of the semester. Extra time slots are available and students must sign up to use these extra slots. Students may sign up for extra time by contacting Mr. Vitale, Mr. Masteller or Mr. Balins. The available time slots can be found on the department website by navigating to *Facilities > Studio Schedule*.

<http://www.oneonta.edu/academics/music/studioschedule.html>

Studio access is granted based on the class that the student is enrolled in. Extra time will be granted in 2-hour blocks. If you need a longer block of time you then ask when signing up.

Studio A – for use by Audio 3 and 4 students

Studio B – for use by Audio 1, 2, 3 and 4 students (including "Principles of Audio")

Studio C – for use by Audio 1, 2, 3 and 4 students (including "Principles of Audio")

Overnight Use

Overnight use of the studios is generally reserved for students enrolled in Audio 4 or those that have completed the audio arts sequence and have been an advanced TA for more than one semester. Exceptions to this rule can be made but must be discussed with your instructor.

Overnight use is not granted to Audio 1, 2 or "Principles of Audio" students. Arrangements for overnight studio use will be handled by Dr. Legname and generally reserved to Studio A or C.

Studio Procedure

You must check in with the TA on duty to gain access to the studios. Do not just wander in during another person/groups time and take the studio over from them when they are finished. You must always check with the TA on duty. Any gear being used from the microphone closets must be checked out with the TA. At the end of your session inform the TA you are done so they can check the gear back into the closet.

DO NOT DO ANY OF THESE THINGS!!!!

- Do not change any configurations on the computers or try to install software.
- Do not mess with cabling in the racks.
- Do not move the studio monitors.
- Do not store personal gear in the studios.
- Do not bring food into the studios.
 - Beverages must have a locking top (e.g. a portable water bottle).
 - Beverages should NEVER be near the console or other sensitive equipment.

When you sign out the room, you are responsible for the room. If you are bringing in outside musicians they must adhere to these rules. It is your responsibility to make sure they follow the rules because you will be held accountable for their actions.