Office of Diversity, Equity and Inclusion

Application

Diversity Abroad Honors Scholarship Program (DAHSP)

AY 2015-16

The Application Process

**Step One:** The student and Study Abroad Advisor shall complete the “Student Information” section of this form after reviewing the program guidelines.

**Step Two:** The Study Abroad Advisor should complete the “Study Abroad Advisor” section below.

**Step Three:** The student shall submit a 1-2 page essay describing the purpose of the study abroad experience and what he/she hopes to achieve (examples include language acquisition, cultural immersion, cultural competencies in a global setting, STEM research project, etc.).

**Step Four:** The student shall obtain one (1) faculty or department recommendation to include in packet.

**Step Five:** The completed and approved application and supporting documentation shall be submitted to the SUNY Office of Diversity, Equity and Inclusion through the Study Abroad or International Studies Program officer on campus, or the Vice President for Academic Affairs (VPAA).

**STEP ONE: STUDENT INFORMATION**

Name (please print): _________________________________________________ Date: ___________________

Identify the study abroad program or global research experience. Provide the location/address and the name of the sponsoring SUNY campus.

___________________________________________________________________________________________

___________________________________________________________________________________________

Study Period: Fall _____ Spring _____ Summer _____ Academic Year _____ Other ____ (provide year of intended study)

Student’s College E-mail Address: ______________________________________________________________

Departmental Major: _________________________________ Cumulative GPA: ________________ (4.0 scale)

Current Academic Standing: _____ Sophomore _____ Junior _____ Senior

Understanding of Student Responsibility:

Post Travel Program Report: Students receiving DAHSP funding agree to submit a summary of their experience, detailing how it contributed to career and college goals within 60 days of completing their travel to the Office of Diversity, Equity and Inclusion.

Mentor/Ambassador: Scholarship recipients may be asked and must be willing to share their travel experience in a college or conference forum.

Date: ___________________________ Student Signature: ________________________________

**STEP TWO: TO BE COMPLETED BY STUDY ABROAD ADVISOR/OFFICER OR VPAA**

Advisor/Officer’s Name: ____________________________ Email address: ____________________________

Title: __________________________________________ SUNY Campus: ____________________________

Phone: (____) __________________ Fax: (____) ____________________________

The Study Abroad Office has verified and included:

- **One (1) recommendation** from departmental faculty, academic advisor or research coordinator
- **The Study Abroad Officer or VPAA at [SUNY Institution] nominates the student named above for a Diversity Abroad Honors Scholarship Program award.**

**Study Abroad Officer or VPAA Authorized Signature:** _______________________________________

Note: Awards through this program require matching funds from the campus equal to or greater than the Diversity Abroad Honors Scholarship Program award provided by the SUNY Office of Diversity, Equity and Inclusion. ODEI will award up to $1,000 per scholarship.
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STEP THREE: STUDENT’S ESSAY OR STATEMENT

Instructions: The student shall submit a 1-2 page essay or reflection on the anticipated study abroad goals – or what he/she hopes to achieve through the study abroad experience (examples include cultural/language immersion, STEM-research or study, travel, cultural competencies in global settings, etc.).

Student Name: ___________________________ Date of Birth: ______________________

STEP FOUR: RECOMMENDATION LETTER

The student shall obtain one (1) faculty or department recommendation to include in packet.

STEP FIVE: SUBMISSION

The completed application packet should be returned by the Office of International Studies or Study Abroad Program Coordinator or the Vice President for Academic Affairs no later than October 5, 2015 (for study in winter/spring 2016) and March 5, 2016 (for study in summer/fall 2016) to:

State University of New York
Office of Diversity, Equity and Inclusion
SUNY Plaza, 10th Floor, Albany, New York 12246
Telephone: (518) 320-1189 Fax: (518) 320-1555
To the Student:

This academic reference should be given to a professor, faculty advisor or internship coordinator who knows you well and is able to judge your academic qualifications for study/research abroad. It should become part of the application package submitted by your Study Abroad Coordinator or Vice President for Academic Affairs as part of your DAHSP application.

Reference Name: __________________________________________ College: ____________________________________________

To the Reference: Please return this form to the Study Abroad International Education Office or VPAA for the sponsoring campus.

The student named above is applying for a scholarship for a SUNY research/study abroad academic scholarship program. We would appreciate your assessment of the applicant's strengths.

How long have you known this student? __________ How have you known the candidate? ____________________________________________

Proposed Study Abroad Term:__________________________________________________________________________________

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Please comment on this candidate's ability to represent their home campus in a study/research abroad program, as well as challenges the student may face. Please use the space below and/or continue on the reverse side of this page. You may also add or attach a letter of recommendation.

Reference Signature:______________________________________________   Date:________________________________________
Title:____________________________________________________________  Department:_________________________________
Email:____________________________________________________________Telephone:___________________________________

Please return this recommendation to the study abroad unit or VPAA to enclose with the balance of the DAHSP scholarship application. DAHSP applications will be evaluated in two cycles for Summer/Fall and Winter/Spring scholarship opportunities.

Revised 8-31-15 bh