**Service-Learning Designation for First Time Course**

**Instructor:**

**Semester the course is taught: Course Department:**

**Course Name:**

**Course Section and CRN:**

**Number of service hours required:**

**Please provide a justification for this request (or attach a separate document).**

**Write a short, two sentence description of this course that will go in the catalog.**

**Name of non-profit you plan on working with:**

**Have you already made contact with the non-profits/agencies?**

**What assistance would you like from the CSRC?**

***Assistance that can be provided include*: Ideas for SL, projects, information on how to implement SL in courses, contact with non-profits, placement of students at non-profits, and ideas for the reflection component.**

**Attach your syllabus.**

**Send all materials electronically to, linda.drake@oneonta.edu**