

CADE

Center for Academic Development and Enrichment
225 Alumni Hall 436-3010 cade.oneonta.edu

Writing Consultation Permission Form and Prep-Sheet

Student: Please fill out the top of this form and take it to your professor to sign.

Professor's Name _____ Date _____

Student's Name _____

Title of Writing Assignment _____

Assignment Due Date _____ assignment sheet attached YES NO

I will be asking the Writing Center consultant for help with

- Analyzing the task Generating ideas Organizing ideas Revising
 Incorporating research Other _____

So far, this is what I have completed for this paper:

- Research Pre-writing Outline or planning Rough draft Final draft

If your paper is in draft form, please proofread and spell check it before attending your appointment.

My topic is: _____

My thesis statement or central idea is: _____

The biggest problem I'm having is _____

For the professor to sign:

I grant this student permission to seek assistance with this assignment.

Comments:

Signature: _____ Date: _____

Evaluation to be filled out by student after the Revision Consultation:

How did we do? How helpful was this consultation? Circle number.

Not very helpful 1 2 3 4 5 Extremely helpful

Please detach and leave this evaluation in the mailbox located in the door of 215 Alumni Hall after your consultation. Feel free to attach comments on a separate sheet or the back of this strip.