Minutes of the Biological Field Station Committee

Mar. 20, 2015
Room 320 Science I


1. Approved minutes of prior meeting

2. Evaluation of undergraduate internship applications:
   a. Prior to the meeting, each present committee member provided Reyda an excel file in which he/she had filled in a scoring rubric for each of the 24 applicants.
   b. Each committee member placed the names of his/her 10 best scoring applicants on the whiteboard.
   c. Following this, a list of the top 10 consistently high ranking applicants was formed, and the most highly ranked applicant of those 10 was also noted. The next 3 highest ranking applicants (i.e., ranks 11th through 13th) was noted as a separate category.
   d. Rank information was recorded by Reyda so he could relay that to the SUNY Oneonta Biological Field Station staff, who ultimately make the selections and offers.

3. In summary, the BFS Committee processed a total of 24 undergraduate internship application files that were complete (i.e., application document plus two recommendation forms). A 25th file, from a SUNY Cobleskill student, was not evaluated because that student, as per the recommendation of 2 SUNY Cobleskill faculty members, will receive the MacWatters’ Internship. That is done each year. Among the 24 applicants evaluated, 14 were women and 10 were men; 19 were students from SUNY Oneonta whereas 5 were from other college campuses (Lemoyne College; SUNY ESF; Stonehill College; Lycoming College; University of New Haven). Of the 19 SUNY Oneonta applicants, the majors represented were BIEF/Field Biology (majority), but also, ENVS; Biology; Geography/GIS; and Human Biology. No previous BFS interns applied.

4. The meeting ended ~10:45 am.